



Alaska Universal Services, LLC

A Subsidiary of the Kikiktagruk Inupiat Corporation

POSITION DESCRIPTION

CARPENTER

Reports To: Project Manager & Superintendent

Location: Washington DC and Maryland

Schedule: Regular, Full-Time

FLSA Status: Non-Exempt

Wages: Prevailing wage, either Davis Bacon or Service Contract Act

Position Overview:

Perform General Carpentry, Drywall Installation & Finishing, Painting

Position Requirements:

- The ability to pass and maintain a government non-sensitive background and access check.
- A minimum of 5 years' experience in construction is required.
- Eligible to legally work in the United States
- OSHA certification a plus
- Experience at working both independently and in team-oriented, collaborative environment is essential.
- Follow and give oral or written instructions, maintaining cooperative working relationships.
- Strong working knowledge of job site safety as well as ability to complete a company specific safety orientation
- Drug free at all times
- Must be organized, punctual and reliable
- Must have valid drivers license
- Reliable transportation

Physical requirements:

- Frequently lifting and moving materials and tools weighing up to 50 lbs. without assistance
- Frequently lifting and moving materials and tools weighing over 50 lbs. with assistance
- Frequently bending, stooping, standing, reaching, walking

PREFERENCE STATEMENT

Preference will be given to KIC shareholders and their descendants and spouses and to shareholders of other Native Corporations created pursuant to the Alaska Native Claims Settlement Act, in accordance with Title 43 U.S. Code 1626(g) and Title 42 U.S. Code 2003-2(i). Additionally, KIC's policy is to select, place, train and promote the most qualified individuals based upon relevant factors such

as work quality, attitude and experience, so as to provide Equal Employment Opportunity for all employees in compliance with applicable local, state and federal laws and without regard to non-work related factors such as race, color, religion/creed, sex, national origin, age, disability, marital status, veteran status, pregnancy, sexual orientation, gender identity, citizenship, or other protected status. When applicable, KIC's policy of non-discrimination applies to all terms and conditions of employment, including but not limited to, recruiting, hiring, training, transfer, promotion, placement, layoff, compensation, termination, reduction in force and benefits.

REASONABLE ACCOMODATION

It is Alaska Universal Services, LLC business philosophy and practice to provide reasonable accommodations, according to applicable state and federal laws, to all qualified individuals with physical or mental disabilities.

This statement contained in this job description are intended to describe the general content and requirements for performance of this job. It is not intended to be an exhaustive list of all job duties, responsibilities and requirements. Others duties may be assigned.

This job description is not an employment agreement or contract. Management has the exclusive right to alter the scope of work within the framework of this job description at any time without prior notice,

Employee Signature

Date

Manager

Date