



General Donation Request Form

The KIC Board of Directors authorizes the following policy for the distribution of General Donations. This program may be approved by the President & CEO, or their designee. Any requests that fall outside of this policy will be forwarded to the Board of Directors for consideration at the next scheduled Regular Board Meeting.

Eligibility Criteria

- General Donations are available to organizations, businesses, or groups that represent or serve KIC Shareholders or their descendants
- Requests must include written documentation outlining the purpose, scope, and intended impact of the donation
- All requests will be reviewed to determine alignment with the needs and interests of KIC Shareholders and descendants

Eligible Recipients

- Organizations, businesses, and community groups that serve, support, and represent KIC Shareholders or descendants

Benefit Guidelines

- Donations may be authorized for up to \$500 per request, based on available annual funding
- Limited to one request per organization, business, or group per calendar year

Organization, Business, and/or Group Information

Organization, Business, and/or Group Name _____

Mailing Address _____

Contact Person & Title _____

Phone Number _____ Email Address _____

Estimated Number of Shareholders / Descendants Served _____

Date Funding is Requested By _____

Description (Please use space below or attach additional documentation)

Describe the Event and how it benefits KIC Shareholders and descendants

Describe the type of assistance you are requesting (Financial assistance or donations of goods)

Describe how the assistance will be used

Payment Processing Option (Choose One)

Direct Deposit Mail Check Pick up Location (Select One) Kotzebue Anchorage

Mailing Information

Organization Name _____

Mailing Address _____

E-mail Address _____ Phone Number _____

Signature _____ Date _____

Direct Deposit Information

Bank Name _____ Account Type _____

Routing Number _____ Full Account Number _____

Organization Name _____ Phone Number _____

E-mail Address _____

Signature _____ Date _____

****KIC INTERNAL USE ONLY****

Approved _____ Denied _____

Amount Approved _____

Date Received Request _____ Date sent to Accounting _____